

TENDER DOCUMENTS
FOR
BULK PURCHASE OF MEDICINES
(2022-23)



CANTONMENT BOARD CLIFTON

CC-38, Street 10, Kh-e-Rahat, Phase-VI, DHA, Karachi-75500
Ph. # 35847831-2, 35348774-5, 35850403, 35348784, Fax 5847835
Website: www.cbc.gov.pk

Rs. 2000/- (Non-Refundable)

TENDER FORM

Name of Firm	
Tender Reference	
Applying for:	Medicines / Vaccines / Surgical Items / X-Ray Films / Laboratory Kits & Chemicals / Homoeopathic Medicines / Dental Items & Materials
Address of Firm	
Contact of Firm Phone/Cell	
NTN No.	
GST No.	
Email	
Website	
Pay Order No. & Date	
Bank Name	
Date of Tender Opening	31-05-2022 (Tuesday)
Time of Casting	11:00 AM
Time of Opening	11:30 AM

**Signature of Bidder
With Seal**

Countersignatures

**Executive Officer
Cantonment Board Clifton**

BIDDING DOCUMENTS

Mandatory Requirements

S.No.	Description	Required Documents
1	All Companies/ Distributors/ Manufactures must be registered with Pharmacy Council of Pakistan Established under the PHARMACY ACT 1967 and must fulfill all the criteria to act as a Pharmacist as per all applicable Laws n Regulations of Governments & Regulatory Bodies.	Registration Certificate
2	All Companies/ Distributors/ Manufacturers must be licensed as per Rule.	License and License to Manufacture
3	NTN and SECP Registration Certificate	Relevant Certificate
4	All Companies/ Distributors/ Manufacturers must provide “DRUG VERIFICATION CERTIFICATE” from Drug Regularity Authority/ PCSIR/ or any other recognized verifying authority	Drug Verification Certificate
5	All Companies/ Distributors/ Manufacturers must provide a certificate of “Good Standing Practice” of supply of Kits/Items/Materials/Films from at least Five (05) leading Private Hospitals/ Government Institutions/ Semi Government/ Autonomous Bodies	Relevant Certificates
6	All Companies/ Distributors/ Manufacturers must not be black listed by Pharmacy Council/ DRAP/ or any other Federal or Provincial Authority	Records/Affidavit
7	All Distributors must provide Authority Letters of distributions from the Manufactures/Companies	Authority Letters
8	All Companies/ Distributors/ Manufacturers must be provide Bank Statement/Account Maintenance Certificate	Bank Certificate

TERMS & CONDITIONS

All Companies/ Distributors/ Manufacturers must follow the following terms and conditions:

1. Single stage envelop procedure as per Rule No. 36 (a) PPRA-2004 will be followed.
2. Only those suppliers are authorized to participate who have facility like Telephone, Refrigerator, Temperature Controlled Storage and Transportation.
3. All quotation/ tender should be enveloped, sealed and addressed to the undersigned with clear endorsement of tender reference on the right corner of envelope i.e “Tender for Bulk supply of Medicines / Vaccines / Surgical Items / X-Ray Films / Laboratory Kits & Chemicals / Homoeopathic Medicines / Dental Items & Materials etc.”
4. Sealed Tenders/Quotations should reach to the address of Cantonment Board Clifton (CC-38, Kh-e-Rahat, Phase-VI, DHA, Karachi) on or before **31-05-2022** at **11:00 am** and shall be opened at **11:30 am** in the presence of tenderers / bidders or their authorized representatives under rule 28(2) of PPRA rules 2004 (as amended upto-date).
5. The contract will be for the year F/Y (2022-23) and may be effective from 01-07-2022 to 30-06-2023. The validity of the contract is extendable for a future period of one year or till the finalization of next contract.
6. The bidder/quotation shall quote the rebate / percentage on Trade Price of Medicines/Items etc.
7. The Companies/ Authorized Distributors/ Manufacturer which will offer the highest rebates will be considered as successful.
8. The Medicines/ Vaccines/Surgical Items/X-Ray Films/ Laboratory Kits & Chemicals/ Homoeopathic Medicines/ Dental Items & Materials/Items etc shall be produced on “AS AND WHEN REQUIRED BASIS” on requisition made by the authorized Chief Medical Officer/ Executive Officer CBC.
9. Tender should be free from any sort of tampering i.e. cutting erasing, overwriting etc.
10. Validity of Rates and Packaging must be for the financial year 2022-23. If rates are increased during the financial year, the Pharmaceutical Companies/ Authorized Distributors/ Sole Agents/ Manufacturer shall remain bound to supply the medicines/items etc. on the quoted rates.
11. Quotation shall be accompanied with earnest money of **Rs.50,000/-** Rupees Fifty Thousand Only) (Refundable) in the shape of pay order in favour of Executive Officer, Clifton Cantonment Board in original. The quotation without earnest money shall not be entertained.
12. As per Drug Registration Rule of Ministry of Health, no sticker, cutting of retail price on the inner cover is allowed.
13. Quotation rates should be including of all taxes as admissible under the rule.
14. The Cantonment Board Clifton being procuring entity on behalf on Board reserves the right to accept or reject any or all tender/quotation in the light of Rule 33 of the Public Procurement Regulatory Authority (PPRA) rules, 2004 (as amended time to time).

15. Pay Order/Cash of **Rs. 2000/-** Rupees Two Thousand only (Non-Refundable) is the fee of tender form/ bidding documents. Tender Form shall be attached with the tender submission/sealed envelope. No tender shall be accepted without it.
16. All Pharmaceutical Companies/Distributors/Manufacturers/Suppliers will also require to quote Generic names of every quoted medicine/product.
17. All Pharmaceutical Companies / Distributors / Manufacturers / Suppliers will deliver the Medicines / Vaccines / Surgical Items / X-Ray Films / Laboratory Kits & Chemicals / Homoeopathic Medicines / Dental Items & Materials etc at the Main Store of Cantonment Board Clifton (CC-38, Kh-e-Rahat, Phase-VI, DHA, Karachi).
18. If any item found below CBC standards shall be rejected/returned.

**CANTT: EXECUTIVE OFFICER
CLIFTON CANTONMENT**