



CANTONMENT BOARD CLIFTON

CC-38, Street 10, Kh-e-Rahat, Phase-VI, DHA, Karachi-75500
Ph. # 35847831-2, 35348774-5, 35850403, 35348784, Fax 35847835
Website: www.cbc.gov.pk

Cost of Tender Form Rs.2,000/-

(Non refundable)

SECTOR-4

BIDDING DOCUMENTS FOR

Procurement of Services of Integrated Municipal Solid Waste (MSW) Management for all areas of Sector - 4 Cantonment Board Clifton

Volume- I

1. Invitation for Bids
2. Period of Contract & Area of Sector
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ELIGIBILITY CRITERIA

- a) Firm's profile with permanent and present mailing address.
- b) NTN certificate, CNIC Copy, Income Tax clearance certificate and audited report for the last three year.
- c) Financial status, Banker's references / details, capital investment position, total value of assets/liabilities.
- d) Convincing proof for Technical & Financial capability to undertake and execute the work.
- e) Detail of works executed and current contracts along with satisfactory performance report from the concerned departments.
- f) Detail of required machinery & equipment with specifications owned by the firm or leased by the firm with proof of their attested copies of registration books.
- g) Details of proposed machinery and equipment for the sector.
- h) Detail of Technical and skilled staff for the operation / maintenance.
- i) The bidder shall attach the details of his past work experience of minimum five years with his tender, duly supported by documentary evidence.
- j) Physical inspection of equipment in working and functional condition will be carried out by the CBC before award of contract.
- k) An affidavit that the firm is not in dispute / litigation / arbitration with any Govt. / semi Govt. Department on the left over/ incomplete projects.
- l) Business status i.e. company or partnership/JV/ Association
- m) Annual Turnover of the Company Rs.500 Million for at least 03 years in last 05 years

1. Invitation for Bids

To,

M/s. _____

SUBJECT: LETTER OF INVITATION FOR BIDS

Cantonment Board Clifton invites bids for: ***“Procurement of Services for Door to Door Garbage Collection, Lifting from Garbage Points, Segregation of garbage and Transportation to the Landfill Site and Sweeping of all areas of the Sector of Cantonment Board Clifton”***.

1. Details about the services are provided in the Terms of Reference attached at end of the Document (Annexure: **Technical Specifications**).
2. The bidder will be selected using: **Two Stage Two Envelope method**, in accordance with rule 36(d) of PPRA Rules, 2004 (as amended upto date).
3. It is mandatory for proposals to be made using the Standard Forms of the Bid Document. Bids that are not prepared on the prescribed format may be discarded. If any information required in the forms is found missing or written elsewhere, no credit will be given in the relevant section of the evaluation.
4. Two sets of **“Technical Proposal”** and **“Financial Proposal”** and one soft copy in CD/DVD/USB) on the prescribed forms given in the Bid documents, separately sealed, signed & stamped, must be delivered to the address given above by not later than **14th January, 2021** on or before 01:00 pm. The Technical Proposals will be opened on the same day at 01:30 pm in the presence of the bidders or their authorized representatives who may choose to be present under rule 28 (2) of PPRA Rules, 2004 (As amended upto date). The Financial Proposal of only Technically Responsive bidders will be opened.
5. The Bid Document shall be purchased from the office address given at para 4 against Pay Order of Rs 2000/- in the name of Cantonment Board Clifton.
6. The request must clearly state “Request for Bid Documents for“***“Procurement of Services for Door to Door Garbage Collection, Lifting from Garbage Points, Segregation and Transportation to the Landfill Site and Sweeping of all areas of the Sector of Clifton Cantonment Board”***”.
7. The bidders must have their registered office in Pakistan.
8. Any bid received in contravention of enabling provisions of PPRA Rules 2004 (As amended upto date) will be declared non responsive by the Board being a procuring entity. Cantonment Board Clifton being a procuring entity reserves the right to accept or reject any bid on technical / administrative grounds under rule 33(1) of PPRA Rules, 2004 (As amended upto date).

Yours sincerely,

Cantonment Executive Officer
Cantonment Board Clifton
CC-38, Street 10, Kh-e-Rahat, Phase-VI, DHA, Karachi-75500

2. PERIOD OF CONTRACT & AREA OF SECTOR

2.1 The contract of conservancy agreement shall be effective/operative for a period of 02 years commencing from the date of execution of agreement extendable for further one year at the option of Cantonment Board Clifton in all areas of the Sector.

2.2 AREA OF SECTOR-4

Phase	Area of Responsibility
Phase 5	Khy-e-Shujaat to Seaview Apartment and E- Street to Khy-e-Tariq.

3. SCOPE OF WORK

Each and every task as detailed below to be performed on a daily basis as per schedule.

3.1 Collection/Removal of Garbage

The successful bidder shall be responsible for the collection and removal of garbage on a daily basis as per schedule from residential areas during day and from commercial areas during day and evening notwithstanding the fact that there is holiday or any other occasion of whatsoever nature.

3.2 Residential Areas

The successful bidder shall be responsible to carry out door to door collection of garbage through bags as per approved schedule in all the residential areas of Sector-4. The successful bidder shall submit a written "WORK SCHEDULE" for the approval of the Cantonment Board Clifton which shall be implemented throughout the period of contract. However, CBC may affect changes in the schedule when necessary.

3.3 Commercial Areas.

The successful bidder shall carry out collection/removal of garbage from all the commercial areas twice daily as per schedule.

3.4 Katchi Abadies/Bazar Areas

The successful bidder shall be responsible to lift and remove the garbage from Garbage points / Kachra Kundies taken out by Cantonment board staff from Katchi Abadis such as Punjab Colony, Dehli Colony, Bukhshan Village, Chandio Village, Ch. Khaliq-uz-Zaman Colony, Jamhoria Colony and Hazara Colony.

3.5 Collection / Removal of Garbage from Garbage points / Kachra Kundies

The successful bidder shall be responsible to collect and remove garbage from all the garbage points / kachra kundies in the Sector on daily basis from commercial areas and from points mentioned by Cantonment Board Clifton.

3.6 Segregation of Garbage

The successful bidder shall be responsible for segregation of garbage transported at GTS, its weighing, reporting to the Cantonment Board Clifton on proforma to be prescribed for the purpose and deduction of the price of recyclable material as per rates to be fixed by the Cantonment Board Clifton from monthly bill to be paid to the successful bidder.

3.7 Dumping/Disposal

The collected garbage and all rubbish material etc except recyclable material shall be dumped/disposed off at the dumping ground at Jam Chakro (Surjani Town) or Goond Pass (HUB) or any other area specified/provided by Cantonment Board Clifton. Whereas, dumping/tripping fee if any levied by City Government shall be borne by Cantonment Board Clifton. If this site is changed, it may then necessitate objective revision in transportation charges, as mutually agreed between Cantonment Board Clifton and the successful bidder. No solid waste shall be dumped within the limits of Cantonment Board Clifton and burning of garbage is strictly banned as a method of disposal of solid waste. After dumping the material as incorporated in this paragraph, the successful bidder shall submit original receipts for record and perusal in the office of Cantonment Board Clifton on weekly basis and in case of some unavoidable circumstances exists or the circumstances are beyond the control of the successful bidder as human being the receipts of dumping shall be submitted not later than a month from the date of dumping, provided Cantonment Board Clifton for reasons to be recorded grants / extends further time for deposit of dumping receipts. Monthly Payment to the successful bidder will be subject to submission of receipts.

3.8 Removal of Debris/Construction Material

The successful bidder shall be responsible to lift/remove all kinds of debris/construction material. The successful bidder however, will not be responsible to lift/remove debris dumped by various departments such as PTCL, Sui Southern Gas Co. Cable Companies, DHA and CBC etc., or private contractors carrying out repair works without CBC approval which shall be removed by the concerned contractors.

3.9 Sweeping and Cleaning

The successful bidder shall be responsible for cleaning and sweeping of all the roads/areas in the Sector. Mechanical sweeping shall be carried out on all the main roads on a daily basis as per schedule through mechanical sweepers.

3.10 Removal of Fallen/Cut Trees, Cuttings of Trees, Garden Refuse, Dead Animals and Maintenance of open Plots

The successful bidder shall be responsible to remove fallen/cut trees, cuttings of trees, garden refuse and dead animals from the Sector on daily basis without fail. The successful bidder will also be responsible for the

maintenance and cleaning of all open plots in the Sector.

3.11 Removal of Silt/Garbage from the Nullahs, Drains and Sewer Lines

Cantonment Board Clifton shall be responsible to clear wild growth from all dry nullahs and drains taken out by CBC staff, the successful bidder shall be responsible for the removal and disposal of such silt and garbage all along nullahs, drains and sewer lines. However, silt taken out during the annual nullahs cleaning by excavator shall not be the responsibility of the successful bidder.

3.12 Emergency Duty

The successful bidder shall keep ready a team of labour with all necessary equipments to carry on any emergency and urgent work of cleaning on 12 hours notice and round the week without considering any holiday as such as the instructions are received from Cantonment Board Clifton, the team of labour and equipment shall address the complaint immediately under intimation to Cantonment Board Clifton.

3.13 Shifts / Working Hours

Shifts (subject to any variation as and when required by the Cantonment Board Clifton)

- i. Morning (Res.& Commercial areas) 7:00 am to 3:00 pm
- ii. Evening (Commercial Areas) 3:00 pm to 11:00 pm

3.14 Smart bins with QR code or RFID tags

The successful bidder shall be responsible to install and maintain IT solution / system with the existing bins to make sensor enabled smart bins such as with QR (Quick Response) code or RFID (Radio Frequency Identification) tags, to monitor the collection efficiency of the collection system.

3.15 Vehicles with trackers and GPS/ RFID tags

The successful bidder shall be responsible to install IT solution / System with all the collection and transportation vehicles i.e. trackers and GPS/ RFID tags to detect tempering, track and monitor the fleet involved in the MSW Management activities in real time, to improve per vehicle productivity, to reduce non-compliance and to optimize fleet utilization and hence efficiently plan the routing and resources for transportation system.

4. REQUIRED EQUIPMENT AND MANPOWER:

The contractor shall deploy the following resources for the sector:

S #	Machinery & Staff	Total
1.	Manpower (Morning Shift)	205
2.	Manpower (Evening Shift)	45

3.	Compactors	10
4.	Tractor Trolley for Garden Refuse	03
5.	Tractor Blade	03
6.	Auto Loader	03
7.	Dumper (6 Tons)	06
8.	Dumper for Katchi Abadis (15 to 18 Tons)	01
9.	Street Sweeper Truck	01

Note:

- i. A debris unit means 02 dumpers with drivers, 01 auto loader with driver.
- ii. Misc. equipment like wheel barrows, shovels, pick axes, kassis, darantis, brooms, baskets etc in sufficient quantity as deemed fit by Cantonment Board Clifton shall be maintained by the contractor.
- iii. A Compactor means "with one driver and two to three labours"
- iv. A Tractor Trolley means "with one driver and one labour"
- v. A Tractor Blade means "with one driver"
- vi. A Dumper means "with one driver and one labour"
- vii. An Auto loader means "with one driver"
- viii. A Street Sweeper Truck means "with one driver and one labour"
- ix. If an auto loader is absent, two co-working dumpers shall also be counted as absent.
- x. If two dumpers are absent, an auto loader shall also be counted as absent.
- xi. Employment of under age, over age, weak persons and women etc as labour is strictly prohibited.
- xii. Contractor shall pay to the labour etc minimum wages as announced by the Govt from time to time.
- xiii. The contractor shall be bound to affix the CBC Monogram on the conservancy vehicles.
- xiv. Payment to the contractor, will be made fortnightly whom the contract shall be awarded, be made after deducting the applicable taxes as per rules.

5. TERMS AND CONDITIONS OF CONTRACT AGREEMENT

5.1 A list of machinery/equipment and staff of the contractor(s), employed for the execution of the contract, shall be made available by the contractor(s) for inspection by the CEO.

5.2 Schedule of work:

The contractor(s) shall submit to the CEO a written "WORK SCHEDULE" of various works assigned to him under this contract which shall cover the entire area of the sector of the Clifton Cantonment. The CEO/Cantonment Board

Clifton may make any change in the said schedule at any time with consultations with the contractor, if deemed necessary. The "WORK SCHEDULE" shall form part of the agreement to be executed with the contractor(s).

5.3 **Management:**

Following management with educational qualification, as shown against each, is mandatory for the execution of work. From GM down to the Supervisors, transport i.e. car/motorcycles and mobile phones are a prerequisite for efficient performance:-

- | | | | | |
|----|------------------------------|---------------|-----|-----------------------------|
| a. | Supervisor | FA/F.Sc | -1- | (Per 50 x labour) |
| b. | 1 x Supervisor for each of:- | | | |
| | • | 2 - 3 units | | |
| | • | 5 compactors | | |
| | • | 3 trolleys | | |
| c. | Mate with cycle | Matric/Middle | -1- | (Per 25 x labour) |
| d. | Mate witch cycle | Matric/Middle | -1- | (Per 3 x blades) |
| e. | Mate with cycle | Matric/Middle | -1- | (Per 8 x 15-18 tons Dumper) |

Note: Non provision of the staff shall render the contractor(s) liable for penalties / fines as under:-

- | | | |
|--------------|-----------|---------|
| • Supervisor | Rs.1000/- | per day |
| • Mate | Rs.600 /- | per day |

5.4 **Uniform:**

The labour and Mate staff shall work in clean and proper uniform which includes bush shirt, cap & trouser. Proper marking of CBC insignia on uniform is a prerequisite. The shirts of the workers shall be properly made for proper monitoring and convenience. New uniform / replacement of uniform shall be made available after every 6 months.

5.5 **Sorting of garbage:**

Sorting of garbage by compactor crew to collect plastic, metal, glass, paper etc will be strictly prohibited.

5.6 **Covering of vehicles:**

All garbage carrying vehicles shall remain covered while carrying refuse of all kinds. Non-compliance of which will lead to severe penalties.

5.7 **Street Sweeper Truck:**

Street Sweeper Truck shall be used on day time at any main road as per requirement of Cantonment Board Clifton.

5.8 **Fines & Penalties:**

The contractor shall carry out all the works listed in the "SCOPE OF WORK". In the event of a complaint for un-satisfactory work and non clearance / removal of debris and garbage, the contractor shall be liable to pay fine.

- a) **Fines:** Fines shall be imposed for non-clearance of one particular area and unsatisfactory reasons from Rs.10,000/- to Rs.30,000/- per day by the CEO. Deduction shall be made from the monthly payment to the contractor.
- b) **Penalties:** Penalties for deficiency of manpower, equipment and machinery at the following rates per item per day:-

1. Labour	Rs. 600/- Per day
2. Compacter	Rs.15,000/- Per day
3. Tractor Trolley/ Loader bucket Blade tractor	Rs.10,000/- Per day
4. Dumper (6 Tons)	Rs.10,000/- Per day.
5. Street Sweeper Truck	Rs.10,000/- Per day
6. Dumper (15 to 18 Tons)	Rs.15,000/- Per day
7. For not filing Dumping Receipts	Rs.2000/- Per day
8. Labour without uniform	Rs.400/-Per day/Labor

Note:

- Unsatisfactory performance means three warnings by the CEO to the contractor.
- One warning shall be issued on the following :-
 - Three show cause notices per month OR
 - On fines / penalties reaching a total of Rs.10,00,000/- PM.

5.9 **Mechanical Breakdown:**

Mechanical Breakdown of machinery shall not be acceptable to the Board except there are exceptional circumstances beyond the control of human being such as storm, earthquake or for any other reason etc. It is the responsibility of the contractor to maintain machinery/equipment in working condition and to maintain adequate reserve for replacement in case of breakdown. Deficiency in this regard shall be considered as absence of machinery/equipment and penalty shall be imposed accordingly, provided Executive Officer considers the reason of deficiency are beyond human control and excuses for the reasons the recorded in this behalf.

5.10 **Employment of CBC/Hired Resources:**

If Cantonment Board Clifton is forced to employ own / hired resources to clean certain area in the sector due to contractor's failure, two times the expenditure so incurred, at the paying rate, shall be charged from the monthly conservancy bills of the contractor.

5.11 **Inspections:**

All machinery / equipment shall be kept in good appearance and good working condition. The contractor shall make available his machinery/equipment for inspection by the CEO/Cantonment Board Clifton or his nominee on yearly basis. The CEO/CBC shall then ascertain the fitness of the machinery/equipment used for the execution of contract. During inspections of machinery and equipment, verdict of CBC shall be final, however in case of adverse opinion an opportunity to be heard and explain shall be provided in a free and independent atmosphere to the contractor. The contractor may if he deems fit can engage a technical person to explain the position to address the issue.

5.12 **Holidays:**

Prescribed work shall be carried out by the contractor round the year with following policy on holidays:-

- a) On Christmas and Eid-ul-Fiter the contractor shall provide 50% of total labour be employed to keep the main roads and commercial areas clean.
- b) On-Eid-ul-Azha and next two days, full fledged operation shall be carried out to clear waste of sacrificial animals and general cleanliness of the Sector.
- c) On Sundays, 50 Labour and 01 Unit (02 Dumpers & 01 Auto Loader) shall be deployed in commercial areas of the sector.

5.13 **Hafta-e-Safai:**

It is mandatory for the contractor to respond to CBC call for Hafta-e-Safai and to employ additional machinery / extend work hours during the Hafta-e-Safai. Contractor shall also display suitable banners on his vehicles, on important places in the sector and shall distribute public awareness hand bills to residents / shop keepers.

5.14 **Eid-ul-Azha:**

In addition to door to door collection, compactors shall also help in removing sacrificial waste. Additional vehicles i.e. 6 x dumpers/trolleys and 2 x Suzuki Pickups shall be employed by the contractor to clear sacrificial waste. Trenching ground for burial of sacrificial waste will be provided by CBC within its jurisdiction which will be maintained by contractor during Eid-ul-Azha.

- 5.15 The contractor shall provide the registration documents which are mandatory with the technical proposal of vehicles in the name of his firm or if it is a leased equipment, then in the name of the leasing agency alongwith leasing documents. However in case leased vehicles, a confirmation documents / letter shall be required from the leasing company certifying that particular company is pre-approved of vehicles delivery.
- 5.16 Garbage from bins and other open areas including garden refuse, dead animals, construction material and debris etc shall be removed by the contractor(s) on daily basis as per schedule from all contracted areas of the Cantonment for subsequent transformation of the same for dumping at site/sites to be specified by the CEO/Cantonment Board Clifton from time to time.
- 5.17 The contractor(s) shall provide garbage bags of approved specifications to the residents on such price, as may be approved by Cantonment Board Clifton.
- 5.18 The Contractor(s) shall have no right to claim security deposit if the said amount is not claimed by them within six years from the date of satisfactory completion of contract where-after it shall stand forfeited by Cantonment Board Clifton.
- 5.19 Where it is discovered that any excess payment or over payment has been made to the contractor(s) during the course of the contract, such excess payment/over payment etc. shall be recovered from the contractor(s) by the CEO. The recovery can be affected by CEO at any time even after the contract has been concluded from the security deposit after serving notice in this behalf and providing opportunity to be heard and explain point of view.
- 5.20 In case the contractor(s) becomes bankrupt or if any insolvency or other proceedings are initiated against him which restrict his work at site Cantonment Board Clifton may terminate the contract or part thereof and award the remaining work to any other agency person as deemed necessary and in such a case the contractor(s) shall not be entitled to any compensation whatsoever.
- 5.21 Cantonment Board Clifton shall neither be responsible nor become a party for any loan taken by the contractor(s) from any party for purchase of machinery or for execution of the contract nor for any undertaking given by the contractor(s) to any party in the matter nor any litigation arising out of any financial or other dealings of the contractor(s) with any party. Such matter shall be dealt with by the contractor(s) himself at his own risk and cost.
- 5.22 All provisions of the Cantonments Act, 1924, directives of department, policy of government, planning made for the city Karachi by the Provincial Government, KMC or local authority and the Cantonments Account Code,

1955 shall apply to this contract.

- 5.23 The contractor(s) shall be responsible for payment of compensation to their workmen under the Workmen's Compensation Act or under any prevailing Provincial or Federal law.
- 5.24 The age of sanitary workers / Labour should be between 18 to 50 years.
- 5.25 In case of additional work, machinery and manpower can be increased for lifting garbage/garden refuse, construction material, debris or sweeping work is required to be executed with the prior permission of Cantonment Board Clifton in the area the contractor(s) shall be paid additional charges for such work as fixed by Cantonment Board Clifton.
- 5.26 In case of damage to rubbish bin by vehicles of contractors, the contractor is bound to repair the bin within 03 days after the intimation, failing which the fine may be imposed by the Cantonment Board Clifton.
- 5.27 Cantonment Board Clifton reserves the right to withhold execution of any part of this contract at any time on bad performance and get the work executed itself or through any other agency or to completely do away with it. Under such circumstances the contractor(s) shall have no right to claim any monetary or any other claim from Cantonment Board Clifton for the work so withheld or executed by the Board, in the event of unsatisfactory performance of contractor.
- 5.28 **Computerized Complaint Center:**
- Computerized Complaint Center shall be established by the contractor which shall work from 09:00 AM to 05:00 PM on working days. CBC officials / staff may carry out surprise visits of complaint center to check their output and performance.
- 5.29 Contractor(s) shall carry out all such measures as the CEO/Cantonment Board Clifton may direct him to execute from time to time for further improvement of conservancy works being carried out by him.
- 5.30 In all matters of contract the CEO/CBC shall deal with the contractor(s) or his authorized representatives which shall be nominated in writing by the contractor.
- 5.31 The contractor(s) shall not appoint such persons(s) as their agent(s) who are defaulters of any department or of the Board or may have been black-listed by these agencies.
- 5.32 **Subletting of Contract:**

The contractor(s) shall not sublet the contract under any circumstances to any

other party. Any breach of this clause will lead to immediate termination of this contract and awarding of it to any other party/agency at the risk and cost of the contractor(s) including forfeiture of his standing security.

5.33 **Unsatisfactory Work:**

If the work of the contractor(s) is found to be continuously un-satisfactory the contract may be terminated by the Cantonment Executive Officer/Cantonment Board Clifton after serving 30 days notice upon the contractor(s). The Cantonment Executive Officer/CBC under such circumstances shall be within its rights to stop/forfeit all pending payments to the contractor(s) and there-after to assign the remaining part of the contract to any other party at existing or at any rates/terms and conditions, as may be decided upon by the Cantonment Board Clifton at the risk and cost of the contractor(s).

5.34 The contractor(s) may also withdraw from the contract by giving 30 days written notice to the Cantonment Board Clifton and payment shall be made only for the work done up to the actual date of withdrawal.

5.35 In case the contractor(s) abandon the contract during the contract period and do not proceed any further with the work or violate/disregard any of the above terms and conditions of this Agreement the CEO with the prior approval of the President Cantonment Board Clifton shall stop work, forfeit all pending payments to the contractor(s) and terminate the contract without payment of any compensation financial or otherwise which they may have suffered as a result of such termination and thereafter to assign the remaining part of the contract to any other party at existing or at the new rates/terms and conditions as may be decided upon by the Cantonment Board Clifton at the risk and cost of the contractor(s).

5.36 **Termination of contract:**

The Cantonment Board Clifton may, for breach of these conditions, terminate the contract and get the work done through any other agency at the risk and cost of the contractor(s).

5.37 In the event of death of owner of the contracting firm or its partner this contract shall be executed by any other party so authorized by law to do so.

5.38 The "SCOPE OF WORK" and the foregoing terms and conditions shall be incorporated as part of the contract agreement which shall be executed between the Cantonment Board Clifton and the contractor(s).

5.39 In case the parking space for conservancy vehicles is arranged by Cantonment Board Clifton, the monthly rental amounting to Rs.300,000/- per Sector shall be recovered from the contractor.

5.40 **Arbitration Clause:**

In the event of any dispute between the contractor(s) and Cantonment Board Clifton, regarding action taken by Cantonment Board Clifton within the scope of this agreement or otherwise, the contractor shall approach to redress his grievances of whatsoever nature may be to the Director ML&C, Deptt. Karachi Region Karachi under intimation to Cantonment Board Clifton and the DML&C Karachi on receipt of such complaint from the contractor firstly shall make efforts to resolve the issue through reconciliation between the parties as soon as possible and if reconciliation in the discretion of the Director is not possible and according to the view of Director it amounts to wastage of time or the reconciliation efforts fails, the Director shall act as a sole arbitrator and decide the issue under the provisions of The Arbitration Act, 1940 and under other prevailing law and rules. The Director may if the circumstances if so require make an interim order for immediate relief subject to final decision of the case without or after notice to Cantonment Board Clifton.

5.41 **Bar of Litigation:**

That in no way, the contractor shall approach to any court of law without absolving the issue as provided in the agreement and in case of violation, Cantonment Board Clifton has absolute rights to cancel / suspend the whole or any part of agreement at the risk and cost of the contractor and Cantonment Board Clifton shall not be liable to pay any compensation or damages to the contractor if any loss has been caused to the contractor for the action taken by Cantonment Board Clifton.

5.42 **Smart bins with QR code or RFID tags:**

The Contractor shall install and maintain IT solution / system with the existing bins to make sensor enabled smart bins such as with QR (Quick Response) code or RFID (Radio Frequency Identification) tags, to monitor the collection efficiency of the collection system.

5.43 **Vehicles with trackers and GPS/ RFID tags:**

The Contractor shall install IT solution / System with all the collection and transportation vehicles i.e. trackers and GPS/ RFID tags to detect tempering, track and monitor the fleet involved in the MSW Management activities in real time, to improve per vehicle productivity, to reduce non-compliance and to optimize fleet utilization and hence efficiently plan the routing and resources for transportation system.

5.44 **Segregation of Garbage:**

The Contractor shall make arrangements and proper system for segregation of garbage transported at GTS, its weighing, reporting to the Cantonment

Board Clifton on proforma to be prescribed for the purpose and deduction of the price of recyclable material as per rates to be fixed by the Cantonment Board Clifton from monthly bill to be paid to the Contractor.

5.45 **Fuel Cost Adjustment:**

Payments against contract will be reviewed for the purpose of fuel cost adjustment if the price of POL fluctuates beyond 15%. In case of inflation the amount so calculated shall be payable by Cantonment Board Clifton and in case of deflation the amount so calculated shall be deductible from the contractor.

5.46 **Minimum wages adjustment:**

Payments against contract will be reviewed for the purpose of wage cost adjustment if the price of minimum wage is revised by the Federal Government beyond 15%. In case of inflation the amount so calculated shall be payable by Cantonment Board Clifton and in case of deflation the amount so calculated shall be deductible from the contractor.

5.47 Physical inspection of equipment in working and functional condition will be carried out within 30 days after the approval of Tender by Cantonment Board Clifton. In case of failure security will be forfeited in favour of Cantonment Board Clifton.

IN WITNESS WHEREOF the above parties have hereto set their hands and seals on the day and year written first above.

Contractor
M/s. _____
(PARTY OF THE SECOND PART)

President
Cantonment Board Clifton
(PARTY OF THE FIRST PART)

Witnessed By:

1. Name _____ NIC No. _____
Address _____
2. Name _____ NIC No. _____
Address _____

COUNTERSIGNED

**Executive Officer
Clifton Cantonment**

6. INSTRUCTIONS TO BIDDERS

INSTRUCTIONS TO BIDDERS	
A. INTRODUCTION	
1. Scope of Bid and Source of Funds	The Cantonment Board Clifton intends to receive Bids for the Services as per bidding document. Bidders must quote for the complete scope of service. Any Bid covering partial scope of services after submission of revised technical proposal after discussions will be rejected as non-responsive.
2. Eligible Bidders	Bidding is open to all companies / firms / joint Ventures / Associations technically qualified to perform the said services.
3. Cost of Bidding	The bidder shall bear all costs associated with the preparation and submission of its bid and the cantonment Board Clifton will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
B. BIDDING DOCUMENTS	
4. Contents of Bidding Documents (Technical)	<p>In addition to Invitation for Bids, the Bidding Documents are those stated below and should be read in conjunction with any Addendum issued in accordance with clause-5</p> <ol style="list-style-type: none"> 1. Instructions to Bidders 2. Details of bidder (Appendix-1) 3. Anti-collusion Certificate (Appendix-II) 4. Documentary evidence in accordance with Clause-11 5. Documentary evidence in accordance with Clause-12 6. Bidding Data 7. Schedule B: Method of Performing Services 8. Schedule C: Integrity Pact 9. Litigation History (Appendix-III) 10. Standard Forms: <ol style="list-style-type: none"> <i>i. Form of Bid Security (Appendix-IV)</i> <i>ii. Form of Performance Security (Appendix-V)</i>

<p>5. Clarification of Bidding Documents</p>	<ul style="list-style-type: none"> i. A prospective bidder requiring any clarification(s) in respect of the Bidding Documents may notify the Cantonment Board Clifton at the address indicated in the Bidding Data. ii. The Cantonment Board Clifton will respond to any request for clarification which it receives earlier than ten (10) days prior to the deadline for the submission of Bids. Copies of the response will be forwarded to all prospective bidders, at least five (5) days prior to dead line for submission of Bids, who have received the Bidding Documents including a description of the enquiry but without identifying its source.
<p>6. Amendment of Bidding Documents</p>	<ul style="list-style-type: none"> i. At any time prior to the deadline for submission of Bids, the Cantonment Board Clifton may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the Bidding Documents by issuing addendum. ii. Any addendum thus issued shall be part of the Bidding Documents pursuant to Sub-Clause i hereof and shall be communicated in writing to all purchasers of the Bidding Documents. Prospective bidders shall acknowledge receipt of each addendum in writing to the Cantonment Board Clifton. iii. To afford prospective bidders reasonable time in which to take an addendum into account in preparing their Bids, the Cantonment Board Clifton may at its discretion extend the deadline for submission of Bids.

C.PREPARATION OF BIDS

<p>7. Language of Bid</p>	<p>The bid prepared by the bidder and all correspondence and documents relating to the Bid, exchanged by the bidder and the Cantonment Board Clifton shall be written in English language, provided that any printed literature furnished by the bidder may be written in another language so long as accompanied by an English translation of its pertinent passages in which case, for purposes of interpretation of the Bid, the English translation shall govern.</p>
<p>8. Documents Comprising the Bid (Financial)</p>	<p>The bid prepared by the bidder shall comprise the following components:</p> <ul style="list-style-type: none"> (a) Covering Letter (Appendix-VI) (b) Financial Proposal (Appendix-VII) (c) Schedule A: Schedule of Prices (d) Form of Bid duly filled, signed and sealed, in accordance with Clause-14 (Appendix-VIII) (e) Bid Security furnished in accordance with Clause-13 (f) Power of Attorney in accordance with Clause-14 (Appendix-IX)
<p>9. Sufficiency of Bid</p>	<ul style="list-style-type: none"> i. Each bidder shall satisfy himself before Bidding as to the correctness and sufficiency of his Bid and of the rates and prices entered in the Financial Proposal and Schedule of Prices, which rates and prices shall except in so far as it is otherwise expressly provided in the Contract, cover all his obligations under the Contract and all matters and things necessary for the proper completion of the Services stipulated in Scope of Work which is part and parcel to this document. ii. The bidder is advised to obtain for himself at his own cost and responsibility all information that may be necessary for preparing the bid and entering into a Contract for execution of the Services.
<p>10. Bid Prices, Currency of Bid and Payment</p>	<ul style="list-style-type: none"> i. The bidder shall fill up the Financial Proposal and Schedule of Prices (Schedule A to Bid) indicating the unit rates and prices of the Services to be performed under the Contract. Prices in the Financial Proposal and Schedule of Prices shall be entered keeping in view the instructions contained in the Preamble to Schedule of Prices. ii. Unless otherwise stipulated in the Conditions of Contract, prices quoted by the bidder shall remain fixed during the bidder's performance of the Contract and not subject to variation on any account. iii. The unit rates and prices in the Financial Proposal and Schedule of Prices shall be quoted by the bidder in the currency as stipulated in Bidding Data.

<p>11. Documents Establishing Bidder's Eligibility and Qualification</p>	<ul style="list-style-type: none"> i. Pursuant to Clause-8, the bidder shall furnish, as part of its bid, documents establishing the bidder's eligibility to bid and its qualifications to perform the Contract if its bid is accepted. ii. Bidder must possess and provide evidence of its capability and the experience as stipulated in Bidding Data and the Qualification Criteria stipulated in the Bidding Documents.
<p>12. Documents Establishing Services' Conformity to Bidding Documents</p>	<ul style="list-style-type: none"> i. The documentary evidence of the Services' conformity to the Bidding Documents may be in the form of literature, maps and data and the bidder shall furnish documentation as set out in Bidding Data. ii. The bidder shall note that standards for workmanship, material and equipment, and references to brand names or catalogue numbers, if any, designated by the Cantonment Board Clifton in the Technical Provisions are intended to be descriptive only and not restrictive

<p>13. Bid Security</p>	<ul style="list-style-type: none"> i. Each bidder shall furnish, as part of his bid, a Bid Security equivalent to the amount stipulated in Bidding Data in the form of Deposit at Call or a Bank Guarantee issued by a Scheduled Bank in Pakistan in favor of the Cantonment Board Clifton valid for a period up to twenty eight (28) days beyond the bid validity date. In case of the guarantee is from a foreign bank, it shall be counter guaranteed by a scheduled bank in Pakistan ii. Any bid not accompanied by an acceptable Bid Security shall be rejected by the Cantonment Board Clifton as non-responsive. iii. The bid securities of unsuccessful bidders will be returned upon award of contract to the successful bidder or on the expiry of validity of Bid Security whichever is earlier. iv. The Bid Security of the successful bidder will be returned when the bidder has furnished the required Performance Security, pursuant to Clause-21 and signed the Contract Agreement, pursuant to Clause-20. v. The Bid Security may be forfeited: <ul style="list-style-type: none"> (a) if a bidder withdraws his bid during the period of bid validity; or (b) if a bidder does not accept the correction of his Bid Price, pursuant to Clause-16 hereof; or (c) in the case of a successful bidder, if he fails to: <ul style="list-style-type: none"> (i) furnish the required Performance Security in accordance with Clause-21, or (ii) sign the Contract Agreement, in accordance with Clause-21.
<p>14. Validity of Bids, Format, Signing and Submission of Bid</p>	<ul style="list-style-type: none"> i. Bids shall remain valid for the period stipulated in the Bidding Data after the date of bid opening ii. All Schedules to Bid are to be properly completed and signed. iii. No alteration is to be made in the Form of Bid except in filling up the blanks as directed. If any alteration be made or if these instructions be not fully complied with, the bid may be rejected. iv. Each bidder shall prepare Original and number of copies specified in the Bidding Data of the documents comprising the bid as described in Clause-7 and clearly mark them “ORIGINAL” and “COPY” as appropriate. In the event of discrepancy between them, the original shall prevail. v. The original and all copies of the bid shall be typed or written in indelible ink and shall be signed by a person or persons duly authorized to sign (in the case of copies, Photostats are also acceptable). This shall be indicated by submitting a written Power of Attorney authorizing the signatory of the bidder to act for and on behalf of the bidder. All pages of the bid shall be initiated and

	<p>official seal be affixed by the person or persons signing the bid.</p> <p>vi. The Bid shall be delivered in person at the address as given in Bidding Data.</p>
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D. SUBMISSION OF BIDS

<p>15. Deadline for Submission, Modification & Withdrawal of Bids</p>	<p>i. Bids must be received by the Cantonment Board Clifton at the address provided in Bidding Data not later than the time and date stipulated therein.</p> <p>ii. Bids submitted through telegraph, telex, fax or email shall not be considered.</p> <p>iii. Any bid received by the Cantonment Board Clifton after the deadline for submission prescribed in Bidding Data will be returned unopened to such bidder.</p> <p>iv. Any bidder may withdraw his bid after bid submission provided that the modification or written notice of withdrawal is received by the Cantonment Board Clifton prior to the deadline for submission of bids.</p> <p>v. Bid Security pursuant to Clause-12 shall be forfeited in case of withdrawal of a bid during the interval between the deadline for submission of bids and the expiration of the period of bid validity specified in the Form of Bid.</p>
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E. BID OPENING AND EVALUATION

<p>16. Bid Opening</p>	<p>i. A committee constituted for the purpose will open the Bids, including withdrawals, substitution and modifications made pursuant to Clause-15, in the presence of Bidders' representatives who choose to attend, at the time, date and location stipulated in the Invitation for Bids. Financial Proposal shall be retained in the custody of cantonment Board Clifton without being opened and the technical proposals shall be discussed with the bidders with reference to the technical requirements of Cantonment Board Clifton. Those bidders willing to meet the requirements shall be allowed to revise their technical proposals following these discussions and the bidders not willing to conform their technical proposals to the revised requirements shall be allowed to withdraw their respective bids without forfeiture of their bid security. After agreement with the bidders on the technical requirements, bidders who will be willing to conform to the revised technical specifications shall submit their revised technical proposals and supplementary financial proposals, according to the technical requirement. The revised technical proposal along with the original financial proposal and supplementary financial proposal shall be opened at a date, time and venue announced in advance. The Bidders' representatives who are present shall sign in a register evidencing</p>
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	<p>their attendance.</p> <p>ii. Envelopes marked “MODIFICATION”, “SUBSTITUTION” or “WITHDRAWAL” shall be opened and read out first and the name of the Bidder shall be read out. Bids for which an acceptable notice of withdrawal has been submitted pursuant to Clause-15 shall not be opened.</p> <p>iii. The Bidder’s name, Bid Prices, unit rates, any discount offered, Bid modifications, substitutions and withdrawals, the presence or absence of Bid Security, and such other details as the <i>Cantonment Board Clifton</i> at its discretion may consider appropriate, will be announced by the <i>Cantonment Board Clifton</i> at the Bid opening. The <i>Cantonment Board Clifton</i> will record minutes of Bid opening.</p> <p>Any Bid Price or discount which is not read out and recorded at Bid opening will not be taken into account in the evaluation of Bid. Any discount offered by the Bidder on its quoted prices, shall only be considered if such discount is either shown on the duly filled-in, signed & stamped Form of Bid/Letter of price bid or on the Summary Page of the quoted amount for Lump sum contract/bill of quantities as applicable. In case of any discrepancy or difference in the rate or amount of discount mentioned in the Form of Bid/Letter of price bid (as duly filled-in and signed), and on the Summary Page of the Priced BOQ, the discount shown on the Priced BOQ shall prevail. Discount, if offered, through a separate letter of discount submitted with the Bid, will not be entertained and shall be considered null & void.”</p> <p>iv. Discounts offered for lesser period than the Bid validity shall not be considered in evaluation.</p>
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<p>17. Clarification of Bids</p>	<p>To assist in the examination, evaluation and comparison of Bids, the committee may, at its discretion, ask the Bidder for a clarification of its Bid. The request for clarification and the response shall be in writing and no change in the price or substance of the Bid shall be sought, offered or permitted.</p>
<p>18. Preliminary Examination & Determination of Responsiveness of Bids</p>	<p>i. Prior to detailed evaluation pursuant to Clause-25, the evaluation committee will determine the responsiveness of the Bids as follows:</p> <ul style="list-style-type: none"> (a) the Committee will examine the Bids to determine whether; <ul style="list-style-type: none"> (i) The Bid is complete and does not deviate from the scope, (ii) Any computational errors have been made, (iii) Required sureties have been furnished, (iv) The documents have been properly signed, (v) The Bid is valid till required period, (vi) The Bid prices are firm during currency of contract if it is a fixed price bid, (vii) Completion period offered is within specified limits, (viii) The Bidder is eligible to Bid and possesses the requisite experience, (ix) The Bid does not deviate from basic technical requirements; and (x) The Bids are generally in order. (b) A bid is likely not to be considered, if; <ul style="list-style-type: none"> (i) It is unsigned, (ii) It's validity is less than specified, (iii) it is submitted for incomplete scope of work, (iv) it indicates completion period later than specified, (v) it indicates that Works and services materials to be supplied do not meet eligibility requirements, (vi) it indicates that Bid prices do not include the amount of taxes, and (vii) Alteration in Form of Bid (c) A bid will not be considered, if; <ul style="list-style-type: none"> (i) it is not accompanied with bid security, (ii) it is received after the deadline for submission of Bids, (iii) it indicates that prices quoted are not firm during currency of the contract whereas the Bidders are required to quote fixed price(s), (iv) the Bidder refuses to accept arithmetic correction,

- (v) It is materially and substantially different from the Conditions/ Specifications of the Bidding Documents.
- (vi) Submission of Conditional Bid

It is after review and determination of the responsiveness as per above that further action on technical evaluation will be taken.

ii. **Arithmetical errors will be rectified on the following basis:**

If there is a discrepancy between the unit price and total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If there is a discrepancy between the words and figures the amount in words shall prevail. If there is a discrepancy between the total Bid price entered in Form of Price Bid and the total shown in Schedule of Prices Summary, the amount stated in the Form of Price Bid will be corrected by the *evaluation committee* in accordance with the Corrected Schedule of Prices.

If the Bidder does not accept the corrected amount of Bid, his Bid will be rejected and his Bid Security forfeited.

iii. Prior to the detailed evaluation, pursuant to Clause-20 the Evaluation Committee will determine the substantial responsiveness of each Bid to the Bidding Documents. For purpose of these Clauses, a substantially responsive Bid is one which conforms to all the terms and conditions of the Bidding Documents without material deviations.

A material deviation or reservation is one:

- (i) which affect in any substantial way, the scope, quality or performance of the Works;
- (ii) which limits in any substantial way, inconsistent with the Bidding Documents, the *Cantonment Board Clifton* rights or the Bidder's obligations under the Contract; or
- (iii) Whose rectification/adoption would affect unfairly the competitive position of other Bidders presenting substantially responsive Bids

The *Evaluation Committee's* determination of Bid responsiveness will be based on the contents of the Bid itself without recourse to irrelevant evidence.

iv. A Bid determined as substantially non-responsive will be rejected and will not subsequently be made responsive by the Bidder by correction of the non-conformity.

v. Any minor informality or non-conformity or irregularity in a Bid which does not constitute a material deviation may be waived by

	<i>Cantonment Board Clifton</i> , as long as the waiver does not prejudice or affect the relative ranking of any Bidder.
19. Conversion to Single Currency	To facilitate evaluation and comparison, the Evaluation Committee will convert all Bid Prices, expressed in the amounts in various currencies in which bid Price is quoted, to Pak Rupees at the telegraphic Transfer and Over Draft (TT&OD) composite selling exchange rate published/authorized by the State Bank of Pakistan and applicable to similar transaction, on the date of bid opening.
20. Detailed Evaluation of Bids	<p>i. Only the Bids previously determined to be substantially responsive pursuant to Clause-18 will be evaluated and compared in detail by the <i>Cantonment Board Clifton</i> as per the requirements given hereunder:</p> <p>ii. Evaluation and Comparison of Bids</p> <p>(a) Bids will be evaluated for each item and/or complete scope of work.</p> <p>(b) Basis of Price Comparison</p> <p>The prices will be compared on the basis of the Evaluated Bid Price pursuant to Para (e) herein below.</p> <p>(c) Technical Evaluation</p> <p>(i) It will be examined in detail whether the Services offered by the Bidder comply with the Technical Provisions of the Bidding Documents. For this purpose, Personnel capabilities, equipment and services standards offered by the Bidder will be reviewed for which the Bidder's data submitted with the Bid will be compared with the technical features/criteria prescribed by the <i>Cantonment Board Clifton</i> in bidding document. Other technical information submitted with the Bid regarding the Scope of Work will also be reviewed including importations, if any, required.</p>
21. Process to be Confidential	<p>i. Subject to Clause-21 heretofore, no bidder shall contact <i>Cantonment Board Clifton</i> on any matter relating to its Bid from the time of the Bid opening to the time the bid evaluation result is announced by the <i>Cantonment Board Clifton</i>. The evaluation result shall be announced at least ten (10) days prior to award of Contract.</p> <p>ii. Any effort by a bidder to influence <i>Cantonment Board Clifton</i> in the Bid evaluation, Bid comparison or Contract Award decisions may result in the rejection of his Bid. Whereas, any bidder feeling aggrieved may lodge a written complaint not later than fifteen (15) days after the announcement of the bid evaluation result, however, mere fact of lodging a complaint shall not warrant suspension of procurement process.</p>
D. AWARD OF	i. The <i>Cantonment Board Clifton</i> , at any stage of the bid evaluation,

<p>CONTRACT</p> <p>22. Post Qualification</p>	<p>having credible reasons for or <i>prima facie</i> evidence of any defect in or bidder's capacities, may require the bidder to provide information concerning their professional, technical, financial, legal or managerial competence whether already pre-qualified or not:</p> <p>Provided that such qualification shall only be laid down after recording reasons thereof in writing. They shall form part of the records of that bid evaluation report.</p> <p>ii. The evaluation will take into account the bidder's financial and technical capabilities. It will be based upon an examination of the documentary evidence of the bidders' qualifications submitted under Clause-11, as well as such other information required in the Bidding Documents.</p>
<p>23. Award Criteria & Client's Right</p>	<p>i. Subject to Clause-23 (ii), the Cantonment Board Clifton will award the Contract to the bidder whose bid has been determined to be substantially responsive to the Bidding Documents and who has offered the lowest evaluated Bid Price, provided that such bidder has been determined to be qualified to satisfactorily perform the Contract in accordance with the provisions of Clause-22.</p> <p>ii. Notwithstanding Clause-23 (i), the Cantonment Board Clifton reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids under rule 33(1) of PPRA Rules, 2004 (as amended upto date), at any time prior to award of Contract, without thereby incurring any liability to the affected bidders or any obligation to inform the affected bidders of the grounds for the Cantonment Board Clifton's action except that the grounds for its rejection of all bids shall upon request be communicated, to any bidder who submitted a bid, without justification of the grounds. Notice of the rejection of all the bids shall be given promptly to all the bidders.</p>
<p>24. Notification of Award & Signing of Contract Agreement</p>	<p>i. Prior to expiration of the period of bid validity prescribed by the Cantonment Board Clifton, the Cantonment Board Clifton will notify the successful bidder in writing ("Letter of Acceptance") that his bid has been accepted.</p> <p>ii. Within seven (7) days from the date of furnishing of acceptable Performance Security under the Conditions of Contract, the Cantonment Board Clifton will send the successful bidder the Form of Contract Agreement provided in the Bidding Documents, incorporating all agreements between the parties.</p> <p>iii. The formal Agreement between the Cantonment Board Clifton and the successful bidder shall be executed within seven (7) days of the receipt of Form of Contract Agreement by the successful bidder from the Cantonment Board Clifton.</p>

25. Performance Security	<p>i. The successful bidder shall furnish to the Client a 10% Performance Security in the form and the amount stipulated in the Conditions of the contract within a period of 14 days after the receipt of Letter of Acceptance.</p> <p>ii. Failure of the successful bidder to comply with the requirements of Clauses 23 (ii) & 25 (i) or Clause-26 shall constitute sufficient grounds for the annulment of the award and forfeiture of the Bid Security.</p>
26. Integrity Pact	The Bidder shall sign and stamp the Form of Integrity Pact. Failure to provide such Integrity Pact shall make the bid non-responsive.

Bid Data Sheet

The following specific data for the services to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders. Whenever there is a conflict, the provisions herein shall prevail over those in Instructions to Bidders.

	Introduction
1	Cantonment Board Clifton , CC-38, Street 10, Kh-e-Rahat, Phase-VI, DHA, Karachi-75500
2	The Cantonment Board Clifton will arrange the Funds from Cantt Fund
3	Name of Contract <i>“Procurement of Services for Door to Door Garbage Collection, Lifting from Garbage Points, Segregation of garbage and Transportation to the Landfill Site and Sweeping of all areas of Sector-4 of Cantonment Board Clifton”</i> .
4	The procurement shall be made under PPRA Rules, 2004 (as amended upto date) for the Cantonment Board Clifton
5	The Bid Security @ 2% shall be furnished in Deposit at Call or CDR or Pay Order from the scheduled Bank as per “State Bank of Pakistan” in favour of <i>“Cantonment Board Clifton”</i>
6	<p>Bids to be delivered as per Two Stage Two Envelope Procedure. Original Bid (Except Schedule of price) along with all copies shall be placed in a sealed, stamped and duly signed enveloped marked “Technical Proposal”.</p> <p>Similarly the Financial Proposal (Schedule of Prices) along with copies shall be placed in a sealed, stamped and duly signed enveloped clearly marked “Financial Proposal” followed by the name of assignment and with warning “Do Not Open With the Technical Proposal:</p> <p>The envelope containing the Technical and Financial Proposals shall be properly sealed, stamped and duly signed and shall be placed into an outer envelope and sealed, stamped and duly signed.</p>
7	Bid validity period. The bid should remain valid for ninety (90) days from the date of opening.
8	Deadline for submission of Bids 1300 hrs PST on 14th January, 2021.
9	Venue, Time and Date of Technical Bid Opening Venue: Board room of Cantonment Board Clifton Office

	<p>Date: 14.01.2021 Time:1330 Hrs (PST)</p> <p>Financial Proposal shall be retained in the custody of Cantonment Board Clifton without being opened and the technical proposals shall be discussed with the bidders with reference to the technical requirements of Cantonment Board Clifton. Those bidders willing to meet the requirements shall be allowed to revise their technical proposals following these discussions and the bidders not willing to conform their technical proposals to the revised requirements shall be allowed to withdraw their respective bids without forfeiture of their bid security. After agreement with the bidders on the technical requirements, bidders who will be willing to conform to the revised technical specifications shall submit their revised technical proposals and supplementary financial proposals, according to the technical requirement. The revised technical proposal along with the original financial proposal and supplementary financial proposal shall be opened at a date, time and venue announced in advance. The sealed financial bids of “technically non-responsive” bidders will be returned unopened.</p>
10	Bid shall be quoted entirely in Pak Rupees only and the payment shall also be made in Pak Rupees.

EVALUATION CRITERIA		
<u>QUALIFICATION REQUIREMENTS</u>		
Evaluation and Comparison of Bids		
(a) Bids will be evaluated for each item and/or complete scope of work.		
(b) Basis of Price Comparison		
The prices will be compared on the basis of the Evaluated Bid Price pursuant to Para (e) herein below.		
(c) Technical Evaluation		
(i) It will be examined in detail whether the Services offered by the Bidder comply with the Technical Provisions of the Bidding Documents. For this purpose, Personnel capabilities, equipment and services standards offered by the Bidder will be reviewed in accordance with scope of work. Other technical information submitted with the Bid regarding the Scope of Work will also be reviewed including importations, if any, required.		
(ii) The criteria for evaluation of technical bid shall be as per following details:		
Table A: Break up of Evaluation Criteria		
Sr. No.	Category	Marks
1.	Personnel Capabilities	25
2.	Mechanical / Equipment Capabilities	40
3.	Relevant certifications	05
4.	Approach, Methodology and Work Plan	30
	Total	100

The breakup of the evaluation criteria is as under :

Table A1: Personnel Capabilities

Sr. No.	Designation	Key Qualification and Experience	Posts	Qualification	Relevant Experience	Marks
1	Manager Operations	MBA or equivalent with minimum 7 years of relevant experience.	01	20%	80%	5
2	Collection Fleet and Workshop Manager	Bachelor in Engineering in relevant field (Civil, Environmental, Mechanical, Transportation) with 05 years of relevant experience.	01	20%	80%	5
3	Assistant Manager (Ops)	Graduate with similar experience of minimum 05 years	02	20%	80%	5 (2.5 marks for each)
4	Supervisor Door to Door Collection	FA/F.Sc with similar experience of minimum 03 years	05	20%	80%	10 (2 Marks for each)
Sub-total A1:						25

Table A2: Mechanical / Equipment Capabilities

Sr. No.	Description	Marks
1.	Mechanical Fleet, i-e, Compactors, Dumpers, Street Sweeper trucks, Tractor Buckets, Auto Loader, Tractor Trolley, Beach Cleaner Machine etc.	40

Following broad specifications will be considered for evaluation and marking of Table A2 above:-

- a) Year of manufacture of fleet must not be older then model 2015.
- b) Loading capacity of compactors, dumpers and trolleys will be minimum 6 Tons each.
- c) Bucket size of front loaders, standard size.
- d) Horse power of tractors, minimum 35/55 HP.

Table A3: Relevant Certifications

Sr. No.	Description	Marks
1.	Certification of EMS ISO 14001 and Occupational Health and Safety ISO 45001:2018	05

Table A4 : Approach and Methodology for Performing Works		
Sr. No	Description	Marks
i)	<p>Understanding of the scope of services and nature of works to be performed</p> <p>The bidder is required to submit a narrative outlining the method of performing the Services in accordance with Schedule B.</p>	05
ii)	<p>Work plan and Human Resources allocation</p> <p>The comprehensive work plan and human resource allocation provided along with:</p> <ol style="list-style-type: none"> 1- Detailed Activity Schedule (60% Marks) 2- Organogram of the Project Team. (10 % Marks) 3- Role and Responsibility of Project Team (30% Marks) 	10
iii)	<p>Presentation</p> <p>The bidder shall present the methodology for performing the services as and when required by the Cantonment Board Clifton. The weightage of the marks will be considered in providing the following documents with the Technical Bid and same will be presented during the presentation:-</p> <ul style="list-style-type: none"> ▪ Propose Mechanism of the segregation of garbage revenue collected from the sale of recyclables and its deduction from the monthly bill. ▪ Mechanical resources shall be certified for fitness from concerned agency. ▪ Contractor shall monitor the National Environmental Quality Standards and maintain the equipment accordingly. ▪ All drivers shall be 3rd party certified on safe driving techniques. ▪ Supervisors shall have relevant qualification and shall be certified in waste Management and know the smart techniques for handling municipal waste. ▪ Contractor shall provide methodology for basic training of all staff on waste hazards. ▪ Contractor shall provide required PPEs to all staff involved in sweeping, handling / collection of garbage and waste. ▪ Contractor shall ensure medical fitness of staff and shall have the provision of first aid during day to day operation. ▪ Contractor shall have Enterprise Resource Planning system to record waste data on daily basis. ▪ A plan with Contractor shall be available to establish necessary mechanism from time to time to identify and segregate different types of waste for onward handling like recycling etc. before dumping into landfill site. ▪ Contractor shall develop necessary checklists, inspection criteria, audit mechanism to ensure smooth working on a daily basis. ▪ Work on waste optimization, run awareness campaigns in community. ▪ Introduce new practices for civic community regarding segregation of organic waste and general waste from source. ▪ Develop fine and penalty system with the help of Cantonment Board Clifton to promote clean public areas. 	15

	<ul style="list-style-type: none"> ▪ Contractor shall adhere all applicable local laws/rules/regulations. ▪ Contractor shall follow all applicable laws / rules / regulations / policies / instructions etc to provide all benefits to his labour / human resource as announced by Local, Provincial or Federal Government from time to time which include but not limited to minimum wage rates, medical benefits, social security, EOBI etc. 	
	Sub-total B:	30

Passing Marks: *Minimum 65% in each category.*

FORMS, APPENDICES AND SCHEDULES TO BIDS

DETAILS OF BIDDER

(On the Letter Head of the Bidder or Lead Member in case of a JV)

1.
 - a). Name of Bidder
 - b). Address of the office(s)
 - c). Date of incorporation and/or commencement of business
2. Brief description of the Bidder's main lines of business.
3. Details of individual(s) who will serve as the point of contact / communication for CBC with the Bidder:
 - (a). Name :
 - (b). Designation :
 - (c). Company / Firm :
 - (d). Address :
 - (e). Telephone number :
 - (f). E-mail address :
 - (g). Fax number :
 - (h). Mobile number :
4. Name, Designation, Address and Phone Numbers of Authorised Signatory of the Bidder:
 - (a) Name :
 - (b) Designation :
 - (c) Company / Firm :
 - (d) Address :
 - (e) Telephone number :
 - (f) E-mail address :
 - (g) Fax number :
 - (h) Mobile number :

ANTI-COLLUSION CERTIFICATE

We hereby certify and confirm that in the preparation and submission of our Proposal, we have not acted in concert or in collusion with any other Bidder or other person(s) and also not done any act, deed or thing which is or could be regarded as anti-competitive.

We further confirm that we have neither offered nor will offer any illegal gratification in cash or kind to any person or agency in connection with the instant Proposal.

Dated this the.....Day of.....2021

.....
(Name of the Bidder)

.....
(Signature of the Authorised Person)

.....
(Name of the Authorised Person)

Note:

1. *On the Letter head of the Bidder*
2. *To be executed by both members in case of JV*

Names of all members in case of JV

LITIGATION HISTORY

1- List Litigation Case:

S. No.	Name of the Contract	Year of Contract	Organization	Details of Litigation

2- Were you/associate/parent or Subsidiary Company ever required to suspend the assigned project work (Solid Waste Management related) for a period of more than six months continuously after you started?

If so, give the names of projects and reasons.

3- Have you/associate/parent or Subsidiary Company ever not completed any assignment/project (solid Waste Management related) given/ awarded to you/them? (If so, give name of project and reasons for not completing the work)

.....(Signature of the Authorized Person)

..... (Name of the Authorized Person and designation)

(Date)

METHOD OF PERFORMING SERVICES

The bidder is required to submit a narrative outlining the method of performing the Services. The narrative should indicate in detail and include but not be limited to:

- The sequence and methods in which he proposes to carry out the Services, including the number of shifts per day and hours per shift, he expects to work.
- A list of all major items of machinery and vehicles proposed to be used in carrying out the Services
- Organization chart indicating head office & field office personnel involved in management and supervision of the Services to be done under the Contract.

(INTEGRITY PACT)

**DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC.
PAYABLE BY THE SUPPLIERS OF GOODS, SERVICES & SERVICES IN
CONTRACTS WORTH RS. 10.00 MILLION OR MORE**

Contract No. _____ Dated _____

Contract Value: _____

Contract Title: _____

..... [Name of Contractor] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Pakistan (GoP) or any administrative subdivision or agency thereof or any other entity owned or controlled by GoP through any corrupt business practice.

Without limiting the generality of the foregoing, [name of Contractor] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP, except that which has been expressly declared pursuant hereto.

[name of Contractor] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GOP and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

[name of Contractor] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to GOP under any law, contract or other instrument, be voidable at the option of GOP.

Notwithstanding any rights and remedies exercised by GOP in this regard, [name of Contractor] agrees to indemnify GoP for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GOP in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [name of Contractor] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GOP.

Name of Buyer:

Name of Contractor:

Signature:

Signature:

[Seal]

[Seal]

FORM OF BID SECURITY

(To be issued by a Scheduled Bank in Pakistan)

B.G. No. _____ dated _____. This Deed of Guarantee executed at _____ by _____ (Name of Bank) having its Registered office at _____ (hereinafter referred to as "the Guarantor") which expression shall unless it be repugnant to the subject or context thereof include its, successors and assigns;

In favour of

The Clifton Cantonment Board (hereinafter called "CBC") having its office at CC-38 Khy-e-Rahat Ph-VI, DHA, Karachi, which expression shall unless it be repugnant to the subject or context thereof include its successors and assigns;

WHEREAS

- A. M/s. _____, a company having its registered office at _____ (hereinafter called "the Bidder") which expression shall unless it be repugnant to the subject or context thereof include its/their executors administrators, successors and assigns, intends to bid for providing the services of collection, segregation, transportation and safe disposal of solid waste in Clifton Cantonment Area in the Sector _____
- B. **The Bidder is required to furnish to CBC an unconditional and irrevocable Bank Guarantee for an amount of Rs. _____ as Bid Security.**
- C. The Guarantor has at the request of the Bidder and for valid consideration agreed to provide such Bank Guarantee being these presents:

NOW THEREFORE THIS DEED WITNESS AS FOLLOWS:

- a. The Guarantor, as primary obligor shall, without demur, pay to CBC an amount not exceeding Rs. _____ within 05 days of receipt of a written

demand from CBC calling upon the Guarantor to pay the said amount.

- b. Any such demand made on the Guarantor by CBC shall be conclusive and absolute as regards the forfeiture of Bid Security and the amount due and payable by the Guarantor under this Guarantee.
- c. The above payment shall be made without any reference to the Bidder or any other person and irrespective of whether the claim of CBC is disputed by the Bidder or not.
- d. This Guarantee shall be irrevocable and remain in full force for a period of from (date) _____ to (date) _____ (Proposal Validity Period) or for such extended period as may be mutually agreed between CBC and the Bidder and shall continue to be enforceable till all amounts under this Guarantee are paid.
- e. The Guarantee shall not be affected by any change in the constitution or winding up of the Bidder/the Guarantor or any absorption, merger or amalgamation of the Bidder/the Guarantor with any other person.
- f. In order to give full effect to this Guarantee, CBC shall be entitled to treat the Guarantor as the principal debtor. The obligations of the Guarantor shall not be affected by any variations in the terms and conditions of the Bid Document or other documents or by extension of time of performance of any obligations granted to the Bidder or postponement/not exercise/delayed exercise of any of its rights by CBC against the Bidder or any indulgence shown by CBC to the Bidder and the Guarantor shall not be relieved from its obligations under this Bank Guarantee on account of any such variation, extension, postponement, non exercise, delayed exercise or omission on the part of CBC or any indulgence by CBC to the Bidder to give such mater or thing whatsoever which under the law relating to sureties would but for this provision have effect of so relieving the Guarantor.
- g. The Guarantor has power to issue this Guarantee and discharge the obligations contemplated herein, the undersigned is duly authorized to execute this Guarantee pursuant to the power granted under

_____.

IN WITNESS WHEREOF THE GUARANTOR HAS SET ITS HANDS HEREUNTO ON THE DAY, MONTH AND YEAR FIRST HEREINABOVE WRITTEN.

Signed and Delivered by _____ Bank

By the hand of Mr. _____

Its _____ and authorized official.

Appendix-V

**FORM OF PERFORMANCE SECURITY
(Bank Guarantee)**

Guarantee No. _____

Executed on _____

(Letter by the Guarantor to the Employer)

Name of Guarantor (Scheduled Bank in Pakistan) with
address: _____

Name of Principal (Contractor) with
address: _____

Penal Sum of Security (express in words and
figures) _____

Letter of Acceptance No. _____ Dated _____

KNOW ALL MEN BY THESE PRESENTS, that in pursuance of the terms of the Bidding Documents and above said Letter of Acceptance (hereinafter called the Documents) and at the request of the said Principal we, the Guarantor above named, are held and firmly bound unto the _____ (hereinafter called the Employer) in the penal sum of the amount stated above, for the payment of which sum well and truly to be made to the said Employer, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the Principal has accepted the Employer's above said Letter of Acceptance for _____ (Name of Contract) for the _____ (Name of Project).

NOW THEREFORE, if the Principal (Contractor) shall well and truly perform and fulfill all the undertakings, covenants, terms and conditions of the said Documents during the original terms of the said Documents and any extensions thereof that may be granted by the Employer, with or without notice to the Guarantor, which notice is, hereby, waived and shall also well and truly perform and fulfill all the undertakings, covenants terms and conditions of the Contract and of any and all modifications of the said Documents that may hereafter be made, notice of which modifications to the Guarantor being hereby waived, then, this obligation to be void;

otherwise to remain in full force and virtue till all requirements of Clause 9, Remedying Defects, of Conditions of Contract are fulfilled.

Our total liability under this Guarantee is limited to the sum stated above and it is a condition of any liability attaching to us under this Guarantee that the claim for payment in writing shall be received by us within the validity period of this Guarantee, failing which we shall be discharged of our liability, if any, under this Guarantee.

We, _____ (the Guarantor), waiving all objections and defences under the Contract, do hereby irrevocably and independently guarantee to pay to the Employer without delay upon the Employer's first written demand without cavil or arguments and without requiring the Employer to prove or to show grounds or reasons for such demand any sum or sums up to the amount stated above, against the Employer's written declaration that the Principal has refused or failed to perform the obligations under the Contract, for which payment will be effected by the Guarantor to Employer's designated Bank & Account Number.

PROVIDED ALSO THAT the Employer shall be the sole and final judge for deciding whether the Principal (Contractor) has duly performed his obligations under the Contract or has defaulted in fulfilling said obligations and the Guarantor shall pay without objection any sum or sums up to the amount stated above upon first written demand from the Employer forthwith and without any reference to the Principal or any other person.

IN WITNESS WHEREOF, the above bounded Guarantor has executed this Instrument under its seal on the date indicated above, the name and corporate seal of the Guarantor being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

	_____ Guarantor (Bank)
Witness:	
1. _____	1. Signature _____
_____	2. Name _____
Corporate Secretary (Seal)	3. Title _____
2. _____	
_____	_____
(Name, Title & Address)	Corporate Guarantor (Seal)

COVERING LETTER

(On the Letterhead of the Bidder or Lead member in case of a Consortium)

Date:_____

To

The Executive Officer,
Cantonment Board Clifton,
Karachi.

Ref: Project for the “Procurement of Services for Door to Door Garbage Collection, Lifting from Garbage Points, Segregation of garbage and Transportation to the Landfill Site and Sweeping of all areas of the Sector of Cantonment Board Clifton”

Dear Sir,

Being duly authorized to represent and act on behalf of.....(hereinafter referred to as “the Bidder”), and having reviewed and fully understood all of the Proposal requirements and information provided and collected, the undersigned hereby submits the Proposal on behalf of (*Name of Bidder*) for the Project in one (1) original and one (1) duplicate, with the details as per the requirements, for your evaluation.

We confirm that our Proposal is valid for a period of 90 days from (*insert Proposal Due Date*).

We also hereby agree and undertake as under:

Notwithstanding any qualifications or conditions, whether implied or otherwise, contained in our Proposal we hereby represent and confirm that our Proposal is unqualified and unconditional in all respects and we agree to the terms of the proposed Contract Agreement, a draft of which also forms a part of the bid document provided to us.

Yours faithfully,

For and on behalf of (*Name of Bidder*)

Duly signed by the Authorized Signatory of the Bidder
(Name, Title and Address of the Authorized Signatory)

FINANCIAL PROPOSAL FOR SECTOR-4

Monthly Charges/Rate in Rs shall be quoted on lump sum basis.

Particulars	Monthly Charges In Numeric (Rs.)	Monthly Charges In Words (Rs.)
(Without SRB)		
(With SRB)		

* SRB: Sindh Revenue Board Tax.

The rates quotes should be free from cutting, erasure & over-writing. The rates quoted shall be inclusive of all Government taxes applicable at the time of each monthly payment.

Signature & Seal of the Contractor _____

SCHEDULE – A TO BID

SCHEDULE OF PRICES

1. Preamble to Schedule of Prices
2. Schedule of Prices
 - *(a) Summary of Bid Prices
 - * (b) Detailed Schedule of Prices

* [To be prepared by the Engineer/Client]

SCHEDULE - A TO BID

PREAMBLE TO SCHEDULE OF PRICES

1. General

- 1.1 The Schedule of Prices shall be read in conjunction with the Conditions of Contract, Contract Data together with the Specifications and Maps, if any.
- 1.2 The Contract shall be for the whole of the Services as described in these Bidding Documents. Bids must be for the complete scope of services.

2. Description

- 2.1 The general directions and descriptions of services and materials are not necessarily repeated nor summarized in the Schedule of Prices. References to the relevant sections of the Bidding Documents shall be made before entering prices against each item in the Schedule of Prices.

3. Units & Abbreviations

- 3.1 Units of measurement, symbols and abbreviations expressed in the Bidding Documents shall comply with the System International d' Unites (SI Units).

(Note: The abbreviations to be used in the Schedule of Prices to be defined by the Client).

4. Rates and Prices

- 4.1 Except as otherwise expressly provided under the Conditions of Contract, the rates and amounts entered in the Schedule of Prices shall be the rates at which the Contractor shall be paid and shall be the full inclusive value of the services set forth or implied in the Contract; except for the amounts reimbursable, if any to the Contractor under the Contract.
- 4.2 Unless otherwise stipulated in the Contract Data, the rates and prices entered by the bidder shall not be subject to adjustment during the performance of the Contract.
- 4.3 All duties, taxes and other levies payable by the Contractor shall be included in the rates and prices.
- 4.4 The whole cost of complying with the provisions of the Contract shall be included in the items provided in the Schedule of Prices, and where no items are provided, the cost shall be deemed to be distributed among the rates and prices entered for the related items of the Services and no separate payment will be made for those items.

The rates, prices and amounts shall be entered against each item in the Schedule of Prices. Any item against which no rate or price is entered by the bidder will not be paid for by the Client when executed and shall be deemed covered by the rates and prices for other items in the Schedule of Prices.

- 4.5 (a) the bidder shall be deemed to have obtained all information as to and all requirements related thereto which may affect the bid price.
- (b) The Contractor shall be responsible to make complete arrangements for the transportation of the Plant, Machinery and Equipment to the Site.

4.6 The Contractor shall provide for all parts of the Services to be completed in every respect. Notwithstanding that any details, accessories, etc. required for the complete installation and satisfactory operation of the services, are not specifically mentioned in the Specifications, such details shall be considered as included in the Contract Price.

5. Bid Prices

5.1 Break-up of Bid Prices

The various elements of Bid Prices shall be quoted as detailed by the Client in the format of Schedule of Prices.

The bidder shall recognize such elements of the costs which he expects to incur the performance of the Services and shall include all such costs in the rates and amounts entered in the Schedule of Prices.

5.2 Total Bid Price

The total of bid prices in the Schedule of Prices shall be entered in the Summary of Bid Prices.

6. Provisional Sums

6.1 Provisional Sums included and so designated in the Schedule of Prices if any, shall be expended in whole or in part at the direction and discretion of the Client. The Contractor will only receive payment in respect of Provisional Sums if he has been instructed by the Client to utilize such sums.

7. Instruction for Financial Bids

The Contractor will follow the under mentioned instructions while filling the bid documents:

- (i) Minimum wage as notified by the Government of Pakistan shall be applicable for the period of contract. The Minimum wage for Financial Year 2020-21 as specified Rs. 17,500/- per worker per month as per Rules of Government of Pakistan.
- (ii) Every worker will be given 2 pairs of gloves every month, 4 uniforms & a pair of shoes every year, and 4 plastic bags every day.
- (iii) Child Labor will not employed under the contract, the minimum age as per the Pakistani law is 18 years.

- (iv) All the labor laws including social security and EOBI etc. shall be applicable in the contract and shall be the responsibility of the contractor.

**SCHEDULE OF PRICES
SUMMARY OF BID PRICES**

Description	Total Amount (In Pak Rupees) (Inclusive all taxes)
Total Bid Price (The amount to be entered in Paragraph 1 of the Form of Bid) (In words).	

SCHEDULE OF PRICES

Item No.	Description	Unit	Unit Rate (Rs.)
1	Door to door collection of domestic waste using containers, mini tippers, handcarts, compactors of given specifications and capacity in proportions specified by the Cantonment Board Clifton at and transferring it to the approved disposal site by using specific collection vehicles of desired specifications and capacity The collection and transportation activities be monitored by the software, systems and details mentioned.	Tons	
2	Lifting of Waste from all Designated and Undesignated Dustbins of the sector and transport the same to the Landfill Site using 10-12 wheeler Dumper and Loaders as required on daily basis. Rate of Garbage lifting including covering trucks, drivers, maintenance and other must be included in the per tonnage cost	Tons	
3	Lifting of Demolition Waste from all Designated and Undesignated points of the sector and transport the same to the Landfill Site or any other specified point using 10-12 wheeler Dumper or any other specified and Loaders as and when required. Rate of Garbage lifting including covering trucks, drivers, maintenance and other must be included in the per tonnage cost	Tons	
4	Collecting, chopping, Lifting of Green Waste from all Designated and Undesignated points of the sector and transport the same to the Landfill Site or any other specified point using 10-12 wheeler Dumper or any other specified Machinery as and when required. Rate of Green Waste lifting including covering trucks, drivers, maintenance and other must be included in the per tonnage cost	Tons	
5	Offal Collection during Eid only for 4 days operation Waste from all Designated and Undesignated points of the sector and transport the same to the Landfill Site or any other specified point using 10-12 wheeler Dumper or any other specified Machinery as and when required. Rate of Offal lifting including covering trucks, drivers, maintenance and other must be included in the per tonnage cost	Tons	
6	Manual sweeping of Roads, one labor is expected to perform sweeping at 0.75 Kilometer length one side per year	Km	
7	Mechanical Sweeping of Roads with Street Sweeper Truck per year	Km	

FORM OF BID

(LETTER OF OFFER)

Bid Reference No. _____

(Name of Services)

To:

Gentlemen,

1. Having examined the Bidding Documents including Instructions to Bidders, Bidding Data, Conditions of Contract, Contract Data, Specifications, Maps, if any, Schedule of Prices and Addenda Nos. _____ for the execution of the above-named Services, we, the undersigned, being a company doing business under the name of and address _____

_____ and being duly incorporated under the laws of Pakistan hereby offer to execute and complete such Services and remedy any defects therein in conformity with the said Documents including Addenda thereto for the Total Bid Price of Rs _____ (Rupees _____) or such other sum as may be ascertained in accordance with the said Documents.

2. We understand that all the Schedules attached hereto form part of this Bid.

3. As security for due performance of the undertakings and obligations of this Bid, we submit herewith a Bid Security in the amount of _____ drawn in your favor or made payable to you and valid for a period of twenty eight (28) days beyond the period of validity of Bid.

4. We undertake, if our Bid is accepted, to commence the Services and to deliver and complete the Services comprised in the Contract within the time(s) stated in Contract Data.

5. We agree to abide by this Bid for the period of _____ days from the date fixed for receiving the same and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

6. Unless and until a formal Agreement is prepared and executed, this Bid, together with your written acceptance thereof, shall constitute a binding contract between us.

7. We undertake, if our Bid is accepted, to execute the Performance Security referred to in Conditions of Contract for the due performance of the Contract.

8. We understand that you are not bound to accept the lowest or any bid you may receive.

9. We do hereby declare that the Bid is made without any collusion, comparison of figures or arrangement with any other person or persons making a bid for the Services.

Dated this _____ day of _____, 20

Signature _____

in the capacity of _____ duly authorized to sign bid for and on behalf of

(Name of Bidder in Block Capitals)

(Seal)

Address

Witness:

(Signature) _____

Name: _____

Address: _____

Part Two - Section VI. Sample Forms

FORMAT FOR POWER OF ATTORNEY FOR SIGNING OF PROPOSAL

(On Stamp paper of relevant value)

POWER OF ATTORNEY

Know all men by these presents, We.....(name and address of the registered office) do hereby constitute, appoint and authorize Mr / Ms..... (name and residential address) who is presently employed with us and holding the position of..... as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to, for providing the service of collection, transportation and safe disposal of solid waste in Clifton Cantonment Area in _____ Sanitation sector(s), including signing and submission of all documents and providing information/responses in all matters in connection with our Proposal for the Project.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

Dated this the _____ Day of _____ 2021

For _____

(Name and designation of the person(s) Signing on behalf of the Bidder / Lead Member In case of JV)

Accepted

_____ Signature

(Name, Title and Address of the Attorney)

Date:.....

Note:

(To be executed by all the members in case of a JV.)

The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.

FORMAT FOR POWER OF ATTORNEY FOR DESIGNATING LEAD MEMBER OF JOINT VENTURE

(On Stamp Paper of relevant value)

POWER OF ATTORNEY

Whereas, Clifton Cantonment Board (“CBC”) has invited proposals from qualified Bidders for providing the service of collection, transportation and safe disposal of solid waste in Clifton Cantonment Area in 05 Sanitation sector(s)

Whereas, the JV being one of the qualified Bidders is interested in bidding for the Project in accordance with the terms and conditions of Bid Document, and

Whereas, it is necessary under the Bid Document for the members of the JV to designate the Lead Member with all necessary power and authority to do for and on behalf of the JV, all acts, deeds and things as may be necessary in connection with the JV’s Proposal for the Project or in the alternative to appoint one of them as the Lead member who, would have all necessary power and authority to do all acts, deeds and things on behalf of the JV, as may be necessary in connection with the JV’s Proposal for the Project.

NOW THIS POWER OF ATTORNEY WITNESSETH THAT;

We, M/s....., and M/s.....(the names and address of the registered offices), do hereby designate M/s..... being one of the members of the JV, as the Lead Member of the JV, to do on behalf of the JV, all or any of the acts, deeds or things necessary or incidental to the JV’s Proposal for the Project, including submission of Proposal, participating in conferences, responding the queries, submission of information/documents and generally to represent the JV in all its dealings with CBC, any other Government Agency or any person, in connection with the Project until culmination of the process of bidding and thereafter till the Contract Agreement is entered into with CBC.

We hereby agree to ratify all acts, deeds and things lawfully done by the lead Member and our said attorney pursuant to this Power of Attorney and that all acts deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us/JV.

Dated this the.....Day of.....2021

.....

(Executants)

(To Be Executed By Both Members of the JY)

Note: *The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.*

