

# CANTONMENT BOARD CLIFTON

## TENDER NOTICE

Cantonment Board Clifton being procuring entity invites sealed bids as per “**Single Stage Two Envelope Procedure**” under Rule 36(b) of PPRA Rules 2004 (as amended upto date), from well reputed firms having valid registration with relevant Govt agencies / departments and are on Active Taxpayers List of the Federal Board of Revenue for the hiring of services of **25 x Janitorial Staff alongwith modern equipment hiring for upkeep and cleanliness of various Cantonment Board Clifton’s premises which includes but not limited to CBC head office, CBC health Care etc to be deployed.**

## TERMS & CONDITIONS

1. Tender / Bidding documents can be obtained on any working day during office hours from the office of Cantonment Board Clifton at CC-38, Street 10, Kh-e-Rahat, Phase-VI, DHA Karachi on or before closing date/time of tender bid. Price of the bidding documents is Rs 2,000/- (non-refundable). Tender / bidding documents can also be downloaded from CBC website [www.cbc.gov.pk](http://www.cbc.gov.pk)
2. The bids (technical & financial proposals) should reach the office of the Cantonment Board Clifton on or before 16<sup>th</sup> July, 2021 at 1100 hours and the technical proposals will be publically opened on the same day at 1130 hours in the presence of bidders or their representatives who may choose to be present under rule 28(2) of PPRA Rules, 2004 (as amended upto date).
3. The services shall be engaged for a period of 02 years extendable for further two years on requirement basis. However, number of janitorial staff may vary as per requirement as per rule 42(c)(iv) of PPRA Rules, 2004 (as amended upto date).
4. The deployment shall be for 24 hours (on shift basis).
5. The quoted rates should be valid for 02 Years.
6. 2% (two percent) earnest money /bid security of quoted cost must be accompanied in the shape of Call deposit in the name **Cantonment Board Clifton**, from Scheduled banks in accordance with the Rule 25 of PPRA Rules, 2004 (as amended upto date). An Affidavit to the affect stating that 2% bid security /earnest money has been placed in financial proposals /bids must be attached in the technical proposals. Any bid security not validated from bank can result into penal consequences.
7. The eligible firms are required to submit their Bids for work in separate sealed envelopes i.e. one envelope containing “**Technical Proposal**” of the contractors / firms, clearly marked as “**Technical Bid**” accompanied with respective bidding document fee, while

the second envelope containing financial proposal / bid price, clearly marked as 'Financial Proposal'. Both Technical and Financial proposals / bids will be placed in single sealed envelope duly addressed and send to Office of Cantonment Board Clifton at CC-38, Street 10, Kh-e-Rahat, Phase-VI, DHA, Karachi by closing date & time.

8. Bidder black listed by Cantonment Board Clifton or involved in litigation or found to be indulged in corrupt or fraudulent practices will be considered non responsive by Cantonment Board Clifton being procuring entity.
9. The '**Technical Proposals/ Bids**' of the firms will be evaluated in accordance with laid down evaluation criteria as provided in the bidding documents meant for submission of Technical Proposal.
10. If any document submitted along with bid documents found false / bogus, the registration of the firm shall stand cancelled/ blacklisted in the light of enabling provisions of PPRA Rules 2004. Conditional / Incomplete bids shall not be acceptable.
11. The **Financial Bids / Proposals** of only technically responsive qualified bidders will be opened after evaluation of **Technical Bids** in the presence of bidders / their representatives (who may like to attend) in the office of the Cantonment Board Clifton on the date & time to be notified later on whereas the **Financial Bids** of technically non responsive bidders shall be returned unopened to the respective bidders.
12. All the governments taxes (Federal, Provincial & any other) will be deducted as per prevailing government policy.
13. Successful bidder shall be bound to execute an agreement with the procuring entity and all terms and conditions including tender notice shall be binding on the bidder.
14. Any bid received in the contravention of enabling provisions of PPRA Rules, 2004 will be declared non responsive by the procuring entity. Cantonment Board Clifton being procuring entity reserves the right to accept or reject any tender / bid on technical / administrative grounds under Rule 33 (1) Rules, 2004.

  
**Cantonment Executive Officer**  
Cantonment Board Clifton